Summary of the Interagency Agreement
between the
U.S. Government Printing Office
and the
U.S. National Commission on Libraries and Information Science

Following approval by the Joint Committee on Printing, the U.S. Government Printing Office (GPO) and the U.S. National Commission on Libraries and Information Science (NCLIS) entered into an Interagency Agreement (IA) under which NCLIS will conduct an **Assessment of Standards for Creation and Dissemination of Electronic Government Information Products**.

Under the terms of the assessment, NCLIS will be responsible for the development of a Statement of Work defining the steps to be taken to conduct the assessment. Using its independent contracting authority, NCLIS will then be responsible for the tasks necessary to produce the assessment. The information gathered by NCLIS will be used to help improve public access to Government information made available to the Federal Depository Library Program (FDLP) and the general public. It is fitting that NCLIS conduct this assessment since, as an independent Executive Branch agency, it is charged by law (P.L. 91-345) to advise the President, Congress, State and local governments and others on national and international policies and plans for library and information services.

The need for an evaluation of the use of standards during the life cycle of Federal Government information products is widely recognized. This was one issue addressed in the Study to Identify Measures Necessary for a Successful Transition to a More Electronic Federal Depository Library Program, released by GPO in June 1996. The Study Report recognized that in order to effectively implement a more electronic FDLP, the Congress, GPO and the library community need additional information about future agency publishing plans, the cost-effectiveness of various electronic formats that may be utilized for depository library dissemination and public access, and the usefulness of Government information products to the public.

The Study Report identified NCLIS as an appropriate partner to work with GPO in assessing the many standards used within and outside of the Federal Government. In a resolution passed in July 1996, its commissioners directed NCLIS "to proceed with a study

which will facilitate improved public access to government information." Subsequently, GPO and NCLIS began developing the Interagency Agreement.

The assessment will identify standard formats most appropriate for product creation and dissemination, and assess the cost-effectiveness and usefulness of various electronic formats. An additional goal is the identification and utilization of public and private electronic information product standards that are or might be used for creation and dissemination of electronic Government information products.

It is a fact that the U.S. Federal Government produces an enormous quantity and variety of information. The standards best suited for one type of product or data may be substantially less suited, or even entirely inappropriate, for another. Consequently, there is no single standard in which all Government information products can, or should, be created or disseminated. Nevertheless, it is in the best interests of the Government, and those who use Government information, to achieve a greater degree of standardization than now exists.

NCLIS was established in 1970 as a permanent, independent agency of the Federal Government.

Claims from Electronic Shipping Lists Cannot be Processed

Library Programs Service (LPS) has received many claims from libraries using the electronic shipping lists. Most of these have insufficient information for a claim to be filled (the title is missing or the library number is missing, etc.). While LPS is reviewing ways to make the claims process easier by allowing claims via the Internet, it is not currently prepared to accept them in this format at this time. Please continue to make claims using the original shipping lists and submit in the established manner.

Mail the original copy of your shipping list to the following address:

- Claims on **paper**, **separates**, and **electronic** formats:

    U.S. Government Printing Office
    Library Programs Service (SLDM)
    Paper Claims
    Washington, DC 20401

- To **fax** claims to GPO, use (202) 512-1429

- For **microfiche** claims, mail them directly to the contractor's address on the shipping list.

Constitution of the United States of America Distributed

The Constitution of the United States was sent as a separate to all depository libraries under item 1004-E. It is listed on shipping list 97-0021-S, SuDocs class Y 1.1/2:SERIAL 14152. As in the past, this volume was bound with room at the back for the insertion of "pocket parts." The 3/4" area in the back of the volume that looks as if pages have been cut out was left this way intentionally. When supplements or updates are produced for the Constitution, they can easily be placed in this new volume without causing damage to the binding.

Being Creative on the WWW: GPO's Browse Topics

The Electronic Transition Service (ETS) of the Government Printing Office is interested in increasing participation from depository librarians in developing and maintaining our Pathway Services "Browse Topics" page at:

http://www.access.gpo.gov/su_docs/dpos/pathbrws.html

In particular, we would like to identify volunteers willing to work with us on several important Topics, including:

Human Rights
Intergovernmental Relations
Engineering
Military History
Oceanography
Procurement
South America
Women.

If you are interested in developing one of these Topics with us, or have some other specific area of expertise on a Topic, please contact Lee Morey, the ETS member responsible for coordinating Pathway Services. Ms. Morey will explain what is involved in developing and maintaining a Topic, or in updating an existing Topic. Further information on contributing to Pathway's "Browse Topics" effort may be found under "An Invitation to Contribute" at:

http://www.access.gpo.gov/su_docs/dpos/topics/invite.html

Lee Morey can be contacted at ets@gpo.gov or dmorey@gpo.gov

Expert Consultant Positions Available
at the Government Printing Office

The Government Printing Office (GPO) Library Programs Service (LPS) is interested in talking to persons to fill one-year appointments as Expert Consultants to work on projects pertaining to GPO's transition to a more electronic Federal Depository Library Program (FDLP). We are looking for two librarians or other information professionals associated with the depository library community who have a demonstrated interest and expertise in the creation, dissemination, use, or permanent public accessibility of electronic Government information products, and who would like to work with LPS on related issues and projects for the next year.

Work responsibilities of these positions include, but are not limited to:

- Management of projects relating to the implementation of the FDLP's Information Dissemination and Access Strategic Plan;

- Coordinating efforts by GPO's Library Programs Service, Electronic Information Dissemination Service, and Sales Service staff on policies and procedures related to implementation of the Strategic Plan;

- Designing, developing, and enhancing locator services in GPO's suite of Pathway Services;

- Working to coordinate FDLP activities with other Federal agencies, and other Federal units responsible for dissemination of Government information products;

- Analyzing and drafting briefs on issues pertaining to the implementation of the Strategic Plan.

While there is no specific starting date, we would prefer to bring new people on board before those currently filling the positions finish their one-year assignments. Our current Expert Consultants are Duncan Aldrich, who departs in June, and Sandy Morton-Schwalb, who ends her GPO tour in August. Maggie Farrell and Raeann Dossett held these positions in 1995/1996.

GPO is looking for librarians or other information professionals closely associated with the library community to take this opportunity to work with us over the next year. The first opportunity to interview prospective candidates will be during the ALA Midwinter conference that will be held in Washington, DC, on February 14-19, 1997.

If you are interested in one of these positions, whether or not you are planning to attend ALA Midwinter, please contact us to arrange for an interview. Prospective candidates should submit a resume, and contact LPS to set up an interview or to request further information.

The LPS contacts are:

Gil Baldwin, Chief, Library Division
Phone;   (202) 512-1002
Fax: (202) 512-1432,
E-mail: manage@access.digex.net

Jay Young, Director, Library Programs Service
Phone: (202) 512-2332
Fax: (202) 512-1432,
E-mail: jyoung@gpo.gov

If you have questions about the positions, please feel free to contact Duncan Aldrich
<daldrich@gpo.gov> or Sandy Schwalb <sschwalb@gpo.gov>. They may both be
reached by phone on (202) 512-1698 or by fax at (202) 512-1432.

More detailed descriptions of the two positions follow.

Electronic Transition Specialist (Policies and Procedures)

Position Description

A temporary consulting position with Library Programs Service, U.S. Government Printing
Office.

Duties:

Individual will be responsible for developing and implementing policies and procedures to
assist Library Programs Service (LPS) in accomplishing the transition from a paper based
program to the electronic environment. Duties will include assisting LPS organizational
units in making the transition to a more electronically based program, including work on
tasks relating to the Electronic Transition Implementation Projects. Individual will advise
LPS on current and emerging electronic initiatives and depository library capabilities.

Individual will assist in developing processes for LPS and Depository Libraries for
managing electronic resources. Individual will work with current electronic technologies
to facilitate LPS services to depository libraries.

Specific Responsibilities:

Develop electronic policies, procedures, and other documentation necessary to support the
LPS mission, organization, and operations

Provide assistance with implementing an Assessment of Standards for the Creation, Dissemination, and Permanent Accessibility of Electronic Government Information Products

Assist in coordinating work with LPS units on Electronic Transition Implementation Project

Serve as leader/member of Transition project teams and assignments

Identify and develop partnership opportunities with Federal agencies and depository libraries to assure permanent retention and access to Federal government information

Assist in developing and implementing LPS Internet and World Wide Web Applications

Perform other related duties as assigned

Supervisory Controls:

Individual will report to the Director, Library Programs Service, who will determine the overall assignment and the priorities regarding projects.

Skills:

Master of Library Science (M.L.S.)

Master of Public Administration (M.P.A.) preferred, but not required

Demonstrated skills in program administration and management used to identify operational problems, analyze and evaluate work processes, and identify opportunities for improvement

Demonstrated project management experience with an emphasis on change strategies

Experience in process analysis and redesign, large-scale infrastructure design and deployment planning, application development, and system integration

Knowledge of the Federal Depository Library Program (FDLP), and depository library policies and procedures

Awareness of Federal government information policies

Excellent presentation, written and interpersonal communication skills

Ability to organize, design and implement complex work procedures and policies

Proven team building skills

Experience partnering with both internal and external resources

Internet experience, including awareness of HTML, WWW, FTP, gopher, Java and other Internet protocols

Miscellaneous:

Individual will be hired as an "Expert Consultant" for a maximum of 12 months. Pay to be determined. Benefits include some vacation and sick leave. Retirement benefits, health insurance, and relocation expenses are not included.

Electronic Transition Specialist (Pathway Project)

Position Description

A temporary consulting position with Library Programs Service, U.S. Government Printing Office.

Duties:

Individual will be responsible for developing and implementing information technology solutions to assist Library Programs Service (LPS) in accomplishing the transition from a paper based program to the electronic environment. Individual will assume primary responsibility for procurement, development, and maintenance of the Pathway Project. Individual will provide functional support to LPS operational units.

Individual will assist in developing processes for LPS and depository libraries for managing electronic resources. Individual will work with current electronic technologies to facilitate LPS services to depository libraries.

Specific Responsibilities:

Maintain and develop enhancements to Pathway Services on the GPO/SuDocs Web site

Procure and maintain the Pathway Indexer, including tailoring the "seed list" for the robot to search and defining filters for the indexer

Develop and maintain subject browse and title listing of Government Internet sites

Search, analyze and select Government Internet sites to include in the listing of subject topics for users to browse

Maintain "master" list of subject terms and create agency listing by topics

Monitor electronic developments for enhancements and improvements to Pathway Services

Assist in developing and implementing LPS Internet and World Wide Web applications

Perform other related duties as assigned

Supervisory Controls:

Individual will report to the Director, Library Programs Service, who will determine the overall assignment and the priorities regarding projects.

Skills:

Master of Library Science (M.L.S.) or equivalent experience

Computer science/Computer Information Systems background and/or degree preferred, but not required

Demonstrated systems administration and project management experience for medium and large scale projects

Knowledge of the Federal Depository Library Program (FDLP), and depository library policies and procedures

Awareness of Federal government information policies

Excellent presentation, written and interpersonal communication skills

Experience partnering with both internal and external resources

Ability to organize, design and implement complex work procedures and policies

Hands-on Internet access/presence, design, and development experience, maintenance, and support

Advanced Internet skills, including strong familiarity with WWW, FTP, Telnet, Gopher, UNIX, TCP/IP, Java, PURL, and firewall technologies

Experience developing HTML and CGI applications

Experience with Netscape Navigator (or other Web browsers), lynx, and document viewing methodologies

Awareness of Internet searching concepts such as indexers, robots, and filters

Miscellaneous:

Individual will be hired as an "Expert Consultant" for a maximum of 12 months. Pay to be determined. Benefits include some vacation and sick leave. Retirement benefits, health insurance, and relocation expenses are not included.

Serial Set Letter and Survey Sent to Depositories

The Library Programs Service has received many inquiries on the Serial Set letter and Survey dated December 30, 1996. The letter advised depository librarians of the action GPO was taking in response to Congressional direction on the bound U.S. Congressional Serial Set, which consists of the numbered Congressional Documents and Reports. GPO was directed by Congress in House Report 104-657 to reduce the number of copies for the Bound Serial Set. This Congressional action overrides the recommendations made by the Serial Set Study Group in October, 1994.

The estimated sales price of $15,400 is for the bound volumes of the Serial Set for an entire Congress, beginning with the 105th Congress. This figure assumes 55 volumes will be produced for the first session and 73 for the second. In 1993, some libraries sent a letter of intent to purchase the bound Serial Set at the price then estimated by the Sales Management Division. These letters are now null and void. Libraries that would still like to purchase the bound Serial Set should send new letters of intent to the Sales Management Division.

The letter of intent should include the library's credit card number or deposit account number against which the Serial Set would be charged. When it is known how many volumes of the Serial Set of the 105th Congress will be produced, the Sales Management Division will contact the library to advise it of the actual price and ask it to commit its resources at that time for the purchase.

Volumes for the 105th Congress will be bound and distributed as soon as possible after all the parts are received. LPS is currently distributing volumes for the 102nd Congress, 2nd session (1992). For those libraries that bind their own slip copies of the Documents and Reports, LPS prints the preliminary Schedule of Serial Set Volumes in Administrative Notes Technical Supplement. The preliminary schedule for the 103rd Congress appeared in vol. 3, no. 10 (10/31/96).

The paper used for the Serial Set can vary. Some of the Documents and Reports are printed on alkaline paper and some are not. The end sheets for the bound volumes are acid free.

Spring 1997 Depository Library Council Meeting & Federal Depository Conference Agenda

April 14 - 17, 1997

Washington National Airport Hilton
2399 Jefferson Davis Highway
Arlington, Virginia

Sunday, April 13

Afternoon

Location

4:00-5:00	Orientation to the Depository Library Council and Federal Depository Library Conference	*TBA*
	This session is designed to acquaint first time attendees with how Council works and to preview Conference activities over the next 3½ days.	
	• Sheila McGarr, Library Programs Service (LPS), GPO, Facilitator	
6:00	Informal pre-dinner get-together to network by food preference	*Hotel lobby*

Monday, April 14

Morning

8:00	Registration and Coffee with Council and GPO Staff	*Plaza Level*
8:45	Welcome & Remarks	*Admiralty*
	• Jan Fryer, Council Chair	*Ballroom*
	• Michael F. DiMario, Public Printer	
9:15	GPO Update	
	• Wayne Kelley, Superintendent of Documents	
	• Gil Baldwin, Chief, Library Division, Library Programs Service (LPS)	
	• T.C. Evans, Assistant Director, Office of Electronic Information Dissemination Services (EIDS)	
	• LPS Staff	
10:00	Break	
10:30	GPO Update (continued)	

| 12:00 | Working Lunch | |
| | In order to foster networking, librarians are requested to lunch with other librarians from similar types of institutions. | |

Afternoon

| 2:00-5:00 | Depository Library Council | *Roanoke* |
| | Committee Reports and Recommendations for Council Action | |

| 2:00-5:00 | New Documents Librarians | *Decatur* |

Informal session to answer questions from mundane to complex about depository issues. For new documents librarians or those who feel "new" to any aspect of depository librarianship. Veteran documents librarians from a variety of backgrounds plus GPO staff will be available.
- Ann Miller, Acting Team Leader, Public Documents and Maps, Duke University, Facilitator
- Cynthia Wolff, Acting Head, Government Publications and Maps, Northwestern University

| 2:00-5:00 | GPO Access (Demonstration): All Databases | *Dewey I-II* |

- Terri Barnes, Management Analyst, EIDS
- Vicki Ries, Management Analyst, EIDS

| 2:00-4:00 | STAT-USA/Internet Demonstration | *BEA* |
| | (For registration information, see p. 17) | |

2:00-3:00	Patent Search Room Tour	**PTO*
2:00-3:00	LPS Tour	*GPO*
2:00-3:00	Center for Legislative Archives Tour	*NARA*
2:00-3:00	Pathway Services (Demonstration)	*Dewey III*

- Lee Morey, Electronic Transition Staff (ETS), LPS

| 2:00-3:15 | To Be or Not To Be a Depository: Answering the Questions and Envisioning a Brighter Future | *Farragut* |

- Diann Weatherly, Documents Reference Librarian, University of Alabama at Birmingham
- Barbara Levergood, Electronic Documents Librarian, University of North Carolina, Chapel Hill
- Anna Sylvan, GIS/Government Documents Librarian, St. Charles City-County Library District

| 3:00 | Break | |
| 3:00-4:00 | Topic and Speaker - TBA (To Be Announced) | *Dewey III* |

3:30-5:00	Managing the Depository Database: Some Opportunities With Shared Technology	*Farragut*
	Part I: GPRD-Institutional and Statewide Benefits of an Internet Accessible Relational Database	
	• Nan Myers, Government Documents Librarian and Cataloger, Wichita State University	
	Part II: BDLD and GPO: Creating a Database of Fundamental Depository Information for Web Access by Depository Libraries	
	• Thomas Tyler, Associate Director for Budget and Technical Planning, University of Denver	
4:00-5:00	What is the Carrot? Incentives to be a Partner (Focus Group)	*Dewey III*
	• Duncan Aldrich, ETS, Facilitator	
5:30	Dinner with Council and GPO (Informal groups meet in hotel lobby)	

Tuesday, April 15

Morning

8:00	Coffee with Council & GPO Staff	*Plaza Level*
8:30	Depository Library Council - Plenary Session Topics - TBA	*Admiralty Ballroom*
10:00	Break	
10:30	Depository Library Council - Plenary Session Topics - TBA	*Admiralty Ballroom*
12:00	Working Lunch In order to foster networking, librarians are requested to lunch with other librarians from similar sized institutions	

Afternoon

2:00-5:00	Depository Library Council Working Session Committee Reports Other topics - TBA	*Roanoke*
2:00-3:15	Federal Agency Update Session, Part I	*Decatur-Farragut*
	• Census Bureau John Kavaliunas, Assistant Chief, Marketing Services Office, Bureau of the Census	
	• STAT-USA Ken Rogers, Director, STAT-USA, Economics and Statistics Administration	
	• Small Business Administration John Ward, Writer/Editor, Office of Advocacy	

2:00-5:00	GPO Access (Demonstration): All Databases	*Dewey I-II*
	• Terri Barnes, Management Analyst, EIDS	
	• Vicki Ries, Management Analyst, EIDS	
2:00-3:00	Trademark Public Search Room Tour	***PTO*
2:00-3:00	LPS Tour	*GPO*
2:00-3:00	National Digital Library Demonstration	*LC*
2:00-3:00	Patent Products on CD-ROM (Demonstration)	*Dewey III*
	• David Morrison, Fellowship Librarian, U.S. Patent and Trademark Office	
3:00-4:00	Tell Someone Who Cares: Creating Opportunities to Inform the World (Outside of Libraries) About Government Documents	*Dewey III*
	• Robert Hinton, Reference/Documents Librarian, Indiana University Purdue University Indianapolis	
3:30-5:00	Federal Agency Update Session, Part II	*Decatur-Farragut*
	• Federal Information Center Program Warren Snaider, Manager, General Services Administration	
	• NASA and Information Dissemination on the Doorstep of the New Millennium Dr. Roger Launius, Chief Historian, National Aeronautics and Space Administration	
	• National Criminal Justice Reference Service Anne Bolin, NCJRS Librarian	
4:00-5:00	Pathway Services (Demonstration)	*Dewey III*
	• Lee Morey, ETS	

Wednesday, April 16

Morning

8:00	Coffee with Council & GPO Staff	*Plaza Level*
8:30-12:00	Depository Library Council Working Session Draft Recommendations and Action Items	*Roanoke*
8:30-10:00	Regional Program Innovative Uses of the WWW	*Decatur-Farragut*
	• Allen Bell, Systems Librarian, University of Texas, Arlington	
	• Ann Marie Sanders, Depository Librarian, Library of Michigan	
	• Thomas Tyler, Associate Director for Budget and Technical Planning, University of Denver	
	• Saundra Williams, Head, Government Publications, University of Memphis	

8:30-10:00	Bibliographic Access to Electronic Resources: National Standards	*Dewey I-II-III*
	• Jean Hirons, Acting CONSER Coordinator, Library of Congress	
	• Thomas Downing, Chief, Cataloging Branch, LPS	
	• Wilfred Danielson, Cataloger, LPS	
	• Eileen Seremeth, Cataloger, LPS	
	• Steven Uthoff, Administrative Librarian, LPS	
10:00	Break	
10:00-12:00	Federal Publishers Committee	*Dewey I-II-III*
	An opportunity to meet representatives from Federal agency publishers to find out about their latest techniques/practices in electronic information dissemination	
	• Speakers - TBA	
10:00-11:00	Patent Public Search Room Tour	**PTO*
10:00-11:00	LPS Tour	*GPO*
10:00-11:00	National Digital Library Demonstration	*LC*
10:30-12:00	Regional Program	*Farragut*
	Bibliographic Control in an Electronic FDLP: Problems, Practices, and Policies	
	• Cynthia Wolff, Acting Head, Government Publications and Maps, Northwestern University	
	• Carol Bednar, Government Documents Coordinator, California State University, Fullerton	
	• Barbara Selby, Government Documents Librarian, University of Virginia	
	• Arlene Weible, Periodicals and Government Documents Librarian, Willamette University	
10:30-12:00	Digitizing Maps for Preservation	*Decatur*
	• Elizabeth Mangan, Head, Technical Services Section, Geography & Map Division, Library of Congress	
	• Mary Larsgaard, Assistant Head, Map and Imagery Laboratory, University of California, Santa Barbara	
	Digital Preservation of Cartographic Materials: Historical Maps and Current Government Information	
	• David Cobb, Head, Harvard Map Collection, Harvard University	
12:00	Working Lunch	
	In order to foster networking, librarians are requested to lunch with other librarians from the same geographic region	

Afternoon

2:00-5:00	Depository Library Council Working Session	*Roanoke*

2:00-3:00	Regional Program Building Library-Agency Partnerships	*Decatur*

- Stuart Basefsky, Information Specialist, Cornell University
- Gregory Lawrence, Government Information Librarian, Cornell University
- James Horsfield, Chief, Research Support and Training Branch, Economic Research Service, U.S. Department of Agriculture

2:00-5:00	GPO Access (Demonstration): All Databases	*Dewey I-II*

- Terri Barnes, Management Analyst, EIDS
- Vicki Ries, Management Analyst, EIDS

2:00-3:00	Trademark Public Search Room Tour	***PTO**
2:00-3:00	LPS Tour	*GPO*
2:00-300	Center for Legislative Archives Tour	*NARA*
2:00-3:00	Pathway Services (Demonstration)	*Dewey III*

- Lee Morey, ETS

2:00-3:00	Designing Web Pages for Depositories	*Farragut*

- Jennifer McMullen, Government Publications Associate, College of Wooster
- Rosalind Tedford, Government Documents Assistant, Wake Forest University

3:00-5:00	Regional Service Strategies: Planning Session	*Dewey III*

- Daniel Barkley, Government Information Librarian, University of New Mexico
- Ridley Kessler, Government Documents Librarian, University of North Carolina at Chapel Hill

3:15-5:00	Preservation Is Common Sense: Practical Tips for Government Document Collections	*Decatur-Farragut*

- Julie Arnott, Manager, Preservation Services, SOLINET
- Thomas Clareson, AMIGOS Preservation Service Manager

Thursday, April 17

Morning

8:00	Coffee with Council & GPO Staff	*Plaza Level*

8:30   Preservation Planning for Permanent Public Access   *Admiralty*
- Irene Schubert, Acting Chief, Preservation Reformatting   *Ballroom*
  Division, Library of Congress
- Dr. Kenneth Thibodeau, Director, Center for Electronic
  Records, National Archives and Records Administration

9:15   Permanent Access Partners
- Colleen Hope, Director, Office of Public Communication,
  U.S. Department of State
- John Shuler, Head, Documents Department, University of
  Illinois at Chicago
- Duncan Aldrich, ETS

10:00   Break

10:30   Depository Library Council - Plenary Session
Report of Draft Recommendations and Action Items (including
audience response and comments)

12:00   Adjourn

BEA: 1441 L Street, NW, Washington, DC
GPO: 732 North Capitol Street, NW, Washington, DC
LC: 101 Independence Avenue, SE, Madison Building, Washington, DC
NARA: 7th and Pennsylvania Avenue NW, Washington, DC
*PTO: Patent Public Search Room, Crystal Plaza 3, 2021 South Clark Place, Arlington, VA
**PTO: Trademark Public Search Room, 2900 Crystal Drive, 2nd floor, Arlington, VA

STAT-USA/Internet
Demonstration

One STAT-USA demonstration session will be held for depository librarians attending the April 1997 Federal Depository Conference. STAT-USA focuses on economic, financial, trade, demographic, and statistical data. This session is an introductory demonstration on how to use the online STAT-USA.

Date: Monday, April 14, 1997
Sponsor: STAT-USA, U.S. Dept. of Commerce
Location: Bureau of Economic Analysis
            1441 L Street, NW
            Washington, DC
Time: 2:00 p.m. - 4:00 p.m.

Registration must be received by April 1, 1997

Seating is limited to 50.   To reserve a seat, contact Ken Rogers on:

Fax: (202) 482-2164
or
e-mail: krogers@doc.gov

STAT-USA will contact you to verify your reservation.

Directions: From the Washington National Hilton Hotel, take the Metro Blue line from the Crystal City station to the McPherson Square station. Exit the McPherson Square station towards the rear of the train (Vermont Avenue/White House). Walk north along Vermont Avenue one block, until you reach K Street. Vermont Avenue now becomes 15th Street, at K Street. Walk north along 15th Street one more block until you reach L Street. Head east (right) on L Street ½ block to reach the Bureau of Economic Analysis, at 1441 L Street, NW.

Registration Information for Spring 1997 Council Meeting and 1997 Federal Depository Library Conference

The 50th meeting of the Depository Library Council and the 6th annual Federal Depository Library Conference will be held jointly in Arlington, Virginia on April 14-17, 1997. The meetings will take place at the Washington National Airport Hilton, where a block of rooms at $124 per night (including applicable taxes) is being held for Council/Conference attendees. To receive this rate, you must register with the hotel *no later than March 28.* After the cut off date, rooms will be subject to availability at the best available rate. Be sure to mention the GPO Conference when you register.

To register, call the reservation desk at (703) 418-6800, or fax (703) 418-3763. For your convenience, a reservation form is on the following page. The hotel address is:

> Washington National Airport Hilton
> 2399 Jefferson Davis Highway
> Arlington, VA 22202

Nonsmoking rooms are available on request. Parking in the hotel garage, while limited, is free to Council/Conference participants. The hotel provides free transportation to and from Washington National Airport. The Crystal City subway station is three blocks from the hotel and one subway stop from Washington National Airport.

If you choose to make other hotel arrangements, be sure that the hotel is near a subway stop for ease of transportation to and from the meeting site.

Hotel Registration Form

Washington National Airport Hilton ● 2399 Jefferson Davis Highway
Arlington, VA 22202

Phone: (703) 418-6800 ● Fax: (703) 418-3762

FEDERAL DEPOSITORY LIBRARY CONFERENCE & DEPOSITORY LIBRARY COUNCIL
APRIL 14-17, 1997

Deadline for negotiated hotel room rate of $124.00: **March 28, 1997**

Please reserve accommodations for:

Name: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Sharing room with: _____

Arrival date/time: _____ (check-in after 3:00 p.m.)

Departure date/time: _____ (check-out by 1:00 p.m.)

Select type room desired: ☐ Smoking ☐ Non-smoking

☐ Single (one person/one bed)　　　　　　　☐ Triple (three people/1-2 beds)

☐ Double (two people/one bed)　　　　　　　☐ Quad (four people/two beds)

☐ Double (two people/two beds)

Requires handicap room (check one):　☐ mobility　☐ hearing impaired　☐ visually impaired

To guarantee your reservation, please indicate your credit card information below:

☐ American Express　☐ Visa　☐ MasterCard　☐ Discover　☐ Diners Club

Card #: _____

Expiration date _____

Signature _____ Date: _____

Conference Registration Form

Return by March 20, 1997

Yes! Register me for the **1997 Federal Depository Conference and Spring 1997 Depository Library Council Meeting**, to be held at the Washington National Airport Hilton, Arlington, VA, on April 14-17, 1997. (For hotel reservations, see previous page.)

PLEASE TYPE:

Depository Library Number (if applicable): _____

Name: _____

Institution: _____

Address: _____

_____

City: _____ State: _____ Zip _____

Phone: _____

Internet Address: _____

☐ I am new to U.S. Government documents (3 years or less)   ☐ Special needs (list): _____

☐ I am a first-time attendee   _____

☐ I am a former Depository Library Council member

Library Type: ☐ Academic   ☐ Public   ☐ Law   ☐ Other

Library Size: ☐ Small (0--150,000 vols.)
               ☐ Medium (150,000--600,000 vols.)
               ☐ Large (600,000+ vols.)

Mail, fax, or e-mail to:

Chief, Depository Services
Library Programs Service (SLLD)
U.S. Government Printing Office
Washington, DC 20401

Fax: 202-512-1432
inspect@access.digex.net

Recommendations and Action Items of Depository Library Council to the Public Printer

Fall 1996 Council Meeting, Salt Lake City, Utah

Revision of Title 44 & H.R. 4280

Council commends the Public Printer and his staff for involving both the Council and the library community in developing its legislative proposals revising Title 44 Chapter 19. We support the changes proposed by the Public Printer that were transmitted to the Senate Committee on Rules and Administration on August 22, 1996.

Council urges the Public Printer to continue to monitor developments regarding Title 44 and to continue to keep Council and the community informed and involved.

Rationale: Council appreciates the continuing proactive role the Public Printer and the GPO are playing in support of public access to government information. Regarding revision of Title 44, Council has reviewed HR 4280 and finds little benefit within the bill and its proposed revision. Council could not recommend support for this or similar legislation since it runs counter to the principle of enhancing public access to government information. Council offers its assistance in incorporating the previously presented definitions, principles, etc., and any new initiatives into proposed legislation. Members of Council will be monitoring developments through their participation in professional organizations.

Service Policy Statements

Council recommends that GPO require the depository libraries to develop policy statements for service issues. In order to facilitate the development of such policies, Council recommends GPO issue guidelines for the development of the policy statements.

Rationale: Council recognizes the need for depositories to develop policies on such service issues as printing and downloading from electronic products, basic Windows/DOS software instruction, Internet access, microfiche duplication, photocopying fees, and other areas. Council also recognizes the historical precedent for such policy statements (i.e., collection development policies). Given the diverse local environment within depository libraries, GPO should issue general guidelines which will offer a framework for local policy development. A completion date of one year after issuance of guidelines is recommended. Once articulated, these local policy statements should become part of any inspection process. Council will assist in the development of such general guidelines.

Graphic Intensive Publications

Council recommends that GPO further investigate the best presentation of Graphic Intensive Publications and, if unable to resolve the problems identified by Council, that GPO amend the policy so that these publications remain in paper.

Rationale: Council remains concerned with the conversion of graphic intensive publications by GPO. These publications are often intended for general dissemination. Due to the nature of the topics of some of them, patrons may be uncomfortable reading them on public work stations. Some of those publications that have already been converted to PDF or JPG formats, especially the charts and graphics within them, are unreadable. The ability and time necessary to download the information and the poor quality of the resulting print product also inhibit access. While a different level of scanning or other technological options may improve the quality and usability of them, Council is not convinced that this is the best treatment. Since most of these publications will remain widely available in paper from the issuing agency or the Consumer Information Center, Council believes that these materials should remain in paper format in depository libraries.

Bureau of the Census

Council recommends that its members work with GPO and the Bureau of the Census to formulate a model of depository access to Census information.

Rationale: Since FDLP libraries are the largest partners in disseminating Census information after the Census Bureau's own Data Centers, Council is concerned with the direction of certain proposals emanating from Census. Council appreciates the Bureau's willingness to discuss various configurations and arrangements for the provision of Census information to the FDLs. The proposed tiered system of access to the Census Direct Access Data Service presents a unique opportunity to establish a model for providing public access to statistical information. FDLs have historically received all published Census products and no-fee Internet services and provided excellent access to them. This historical precedent should continue in any newly created model. Census needs to continue to disseminate the informational content of its products and services regardless of the packaging of that information. Further, such dissemination must continue in the current no-fee model to the cooperating depository libraries and the users they serve. Any proposal that would limit access to a particular geographic site (i.e., the main library) and restrict remote (i.e., branch) access would greatly impede use of essential Census information. Council believes that any proposal must include provisions for multiple access by concurrent users.

Council Web Page

Council recommends that the official Council Web pages be hosted by GPO and linked from the GPO Web site. Council further recommends that GPO accept updates from Council.

Rationale: As an advisory body to the Public Printer of the United States, Council believes it is appropriate that its Web pages be located at the Government Printing Office's home page, thus lending authenticity to the information.

Partnerships

Council supports GPO's efforts in assigning personnel to address the issues raised in the recommendations from the Spring 1996 meeting of the Depository Library Council to the Public Printer relative to partnerships.

Nevertheless, Council recommends that GPO accept the principle that such partnerships must supplement and not supplant the Federal Government's responsibility to ensure permanent access to and preservation of government information. Council recommends that GPO and the Public Printer facilitate such initiatives.

Council suggests the following issues be considered in the draft Memorandum of Understanding: ownership of electronic source files remains with the Federal Government; all modifications or enhancements to resource files should not permanently alter accessibility and must be fully documented, should reside in an industry standard format and that a backup be maintained; if the partner becomes unable to continue its obligation, it must provide GPO documentation and/or a copy of such modified resources and all enhancements thereto; ADA Compliant formats; and the role of GPO as the coordinating agency.

Rationale: Council also appreciates the opportunity for input and discussion of the issues that are appropriate for a **Memorandum of Understanding Between the U.S. Government Printing Office and (*FDLP Partner Institution*)**. In addition to the above issues, Council is sensitive to the issue that many supplying agencies are not currently providing GPO with electronic resources that are ADA Compliant and this is an obstacle to providing equitable electronic access. Council, aware of the complexity of partnerships, believes it is essential that GPO and the Public Printer function as the primary coordinating agency. GPO has historically performed this function with tangible products and Council believes it is critical that it continue in this role in the electronic environment.

Fall 1997 Meeting Site

The Depository Library Council recommends the following sites for consideration for its Fall 1997 meeting:

> Cincinnati, OH
> Cleveland, OH
> Pittsburgh, PA
> Raleigh-Durham, NC
> Tampa-St. Petersburg-Clearwater, FL (on the beach only)

Persistent Uniform Resource Locator (PURL)

Council recommends that the Government Printing Office continue to monitor closely the work on Document Object Identifiers as it relates to persistence in naming.

Rationale: Council is encouraged by the Government Printing Office's interest in PURL as a persistent information location mechanism. However, persistent naming is currently an area of active development with alternatives such as "handles" and URLs (Uniform Resource Names) being advanced on both the technology and policy levels. While experimentation on managing GPO URLs is entirely appropriate, it may be premature to commit to the PURL technology outside of GPO.

GPO and the Chief Information Officers (CIO) Council

Council recommends that GPO pursue a role in the Chief Information Officers (CIO) Council.

Rationale: It is expected that the CIO Council may have a significant influence on government information dissemination. The CIO Council was established under an Executive Order issued on July 17, 1996, titled: "Federal Information Technology." Section 3 of the Executive Order establishes the Chief Information Officers Council "as the principal interagency forum to improve agency practices on such matters as the design, modernization, use, sharing, and performance of agency information resources. The Council shall: (1) develop recommendations for overall Federal information technology management, policy, procedures, and standards...."

Training Issues

Council recommends that GPO continue to take advantage of every opportunity, including both fall and spring Depository Library Council meetings, professional library association meetings, and workshops or other library-related meetings in the Washington area, to provide training for users of its electronic products and services.

Council recommends that the Superintendent of Documents establish a training center within Library Programs Services for providing training for members of the depository community who will be training others in the use of GPO's products and services.

Council recommends that GPO explore the formation of partnerships with other organizations to provide training in the use of new electronic products and services. It might be useful for GPO to undertake this effort, on a trial basis, with one of the four OCLC networks in or near the Washington, D.C. area (e.g., SOLINET, CAPCON, FEDLINK, PALINET).

Rationale: Depository librarians have identified training in the use of electronic resources and services as a very high priority. Train the trainer sessions, which provide depository librarians with the skills necessary to train others, are in especially high demand. In order to meet this demand for training, Council suggests a variety of approaches.

First, Council believes that one of the most effective ways for GPO to train large numbers of library staff is to provide demonstrations of new products and services at meetings of professional associations, both fall and spring Depository Library Council meetings, and workshops or other library-related meetings in the Washington area.

At the same time, we realize that currently, opportunities for hands-on training in the Washington, D.C. area are limited. We believe that a computer lab/training facility located at the Government Printing Office would make a major contribution towards achieving the goal of providing more widespread training opportunities. Library staff trained in this facility can return to their own communities and train others in the use of GPO products and services.

We further believe that all avenues for potential training partnerships should be explored in order to meet the high demand for training. Council would be pleased to work with GPO to identify potential training partners.

Commendations:

1. The Depository Library Council commends Thomas A. Downing and the GPO Cataloging Branch for their proactive efforts in cataloging Internet resources and providing hot links to a significant number of records. Council is aware of the great effort required to do so at a time when there are no clear national standards. Council also appreciates the decrease in the cataloging backlog of physical formats and commends all members of the cataloging staff for their continued success.

2. The Depository Library Council commends the Government Printing Office for adding the Code of Federal Regulations to GPO Access and asks that our appreciation be transmitted to the Office of the Federal Register for their cooperation in this project. We also thank GPO for providing a toll free GPO Access Customer Support telephone number.

3. The Depository Library Council commends Robin Haun-Mohamed and the staff of the Depository Administration Branch for its hard work and success in bringing fugitive government information into the Federal Depository Library Program.

4. The Depository Library Council commends Judith C. Russell, formerly Director, Office of Electronic Information Dissemination Service, for her leadership and hard work on behalf of the depository community. Her tireless efforts in assisting with the development of GPO Access as well as her collaboration in the completion of the Report to Congress: Study to Identify the Measures Necessary for a Successful Transition to a More Electronic Depository Library Program are especially noteworthy.

Action Items:

The Ad Hoc Committee on FDLP Statistical Assessment will continue to work with GPO on service and use statistical issues.

Table of Contents